

# GOVERNMENT OF THE VIRGIN ISLANDS

Office of the Governor

## VIRGIN ISLANDS ENERGY OFFICE



### Equitable E-Mobility Rebate Program Application

This Rebate Program is supported by:  
State Energy Program: Bipartisan Infrastructure Law (SEP BIL)  
Funding Opportunity EE0010105

Honoring purchases made on or after April 1, 2023.

**REBATES ARE SUBJECT TO THE AVAILABILITY OF FUNDING**

## **Program Information**

**The Virgin Islands Energy Office (VIEO) SEP-BIL Grant (SE0010105) Equitable E-Mobility Rebate Program goal is to provide financial incentives to residents for the purchase of approved, battery Electric Vehicles (EV's) and Electric Bicycles (E-Bikes).**

**The program will afford residents the opportunity to reduce fossil fuel dependency, while encouraging the growth of EV's and E-Bikes demand in the U.S. Virgin Islands. The program benefits will contribute both financially and environmentally to meet established goals:**

- Promote transportation electrification throughout the territory.**
- Afford residents the opportunity to make energy conservation upgrades.**
- Afford residents the opportunity to experience energy cost savings.**
- Outlined in the US Virgin Islands Vehicle Electrification Roadmap (2022) to comply with the Territory's goal of reducing fossil fuel dependency by 60% by 2025.**

**Consumers who invest in EVs realize lower fuel costs, better-quality vehicle performance, and the opportunity to capitalize on local financial incentives and federal tax credits. In fact, households with photovoltaic (PV) systems can use the excess power produced to charge EVs, and businesses in locations with charging stations can capitalize on that access.**

**E-Bikes are also eligible for rebates, and they provide an alternative electrified transportation option within the territory.**

**Your purchase of an approved, zero emission, battery electric vehicle (EV) or fuel cell vehicle (FCV) may qualify for up to an additional \$7,500.00 tax credit, for more information go to <https://www.irs.gov/clean-vehicle-tax-credits> or speak to a tax accountant.**



# VIRGIN ISLANDS ENERGY OFFICE

## Equitable E-Mobility Rebate Program Application

### TERMS AND CONDITIONS

Honoring purchases made on or after April 1<sup>st</sup>, 2023

#### **REBATE PROCESS**

Rebates will be distributed on a first-come, first-served basis.

#### **EV Required Supporting Documentation:**

1. Completed W-9 form
2. USVI Government issued ID:
  - a. If applying as an individual, a copy of the applicant's Valid US Virgin Islands driver's license or Valid Driver's License and copy of stamped USVI Tax Return.
  - b. If applying as an organization, such as a small-business, non-profit, or Not-for-Profit (excluding dealerships) Organization a copy of a local business license is required.
3. A copy of the executed and signed vehicle purchase agreement
4. Copy of Electric Vehicle Title or Lien Letter
5. Active USVI Auto Registration
6. Signed VIEO Equitable E-Mobility Rebate Terms and Conditions

#### **E-Bike Required Supporting Documentation:**

1. Completed W-9 form
2. USVI Government issued ID:
  - a. If applying as an individual, a copy of the applicant's Valid US Virgin Islands driver's license or Valid Driver's License and copy of stamped USVI Tax Return.
  - b. If applying as an organization, such as a small-business, non-profit, or Not-for-Profit (excluding dealerships) Organization a copy of a local business license is required.
3. A copy of the E-Bike Receipt
4. Signed VIEO Equitable E-Mobility Rebate Terms and Conditions

#### **To apply for a rebate:**

1. All documentation listed above must have matching applicant name.
2. After taking possession of the approved, zero emission, battery electric vehicle and registering it with the USVI Bureau of Motor Vehicles (BMV), apply online or through our offices with the required supporting documentation OR after purchasing an E-Bike from an approved vendor, apply online or through our offices with the required supporting documentation.
3. The Program Administrators will reserve your rebate funds after your completed application and required documents have been received.
4. If you do not have Internet access or require assistance, please contact the Program Administrators at:

**(340) 713-8436 on St. Croix (Ms. Carter) or (340) 714-8436 on St. Thomas (Ms. Brin)**

## **APPLICANT AND VEHICLE REQUIREMENTS**

As a condition for receiving the VIEO Equitable E-Mobility Program Rebate, you (the applicant/purchaser) must comply with the requirements below. You are responsible for reviewing the VIEO Equitable E-Mobility Program Rebate program requirements before applying for a rebate.

### **Program Requirements:**

1. Be a resident of the US Virgin Islands or a US Virgin Islands small-business, non-profit, or not for profit (excluding dealerships) located and licensed to operate in US Virgin Islands. Proof of US Virgin Islands residency is required to complete a VIEO Equitable E-Mobility Program Rebate Application.
2. Be a purchaser of a new or used eligible Battery Electric Vehicle (BEV) purchased at a licensed Automobile Dealership in the Virgin Islands or at a licensed Out-Of-Territory dealership with a final purchase price at or below the final sales and purchase price agreement of \$65,000.00† for new vehicles, and \$40,000.00‡ for used vehicles with under 20,000 miles.  
† **\$65,000.00 price cap does not include taxes, registration fees, delivery fees, incentives, or rebates, etc.**  
‡ **\$40,000.00 price cap does not include taxes, registration fees, delivery fees, incentives, or rebates, etc.**
3. Applications for used EVs that are within a maximum of four (4) model years old from date of purchase will be deemed eligible. For instance, in 2024, used EV purchases including model years 2020 to 2024 will be acceptable, and this pattern will persist until funds are exhausted. To ensure eligibility for the US tax credit on used EV's please refer to the [irs.gov](https://www.irs.gov) website.
4. Be a purchaser of a qualifying new E-Bike from an approved local vendor.
5. Used vehicles must have a clean title, i.e., no salvaged, junk, reconstructed, rebuilt, water damaged, or dismantled titles.
6. I understand I must keep ownership of this EV or E-Bike for at least three (3) years.

### **Rebate Overview**

1. \$5,000.00 rebate for approved new and used vehicle rebate.
2. \$500.00 for qualifying E-Bikes from approved vendor.

### **Rebate Limitations:**

1. VIEO Equitable E-Mobility Program Rebates are limited to one (1) application per household (i.e., individuals) and two (2) applications per business entity (i.e., small-business, non-profit or not for profit, (excluding dealerships).
2. Rebates will be distributed on a first-come, first-served basis and issued to qualifying recipients. Rebates are subject to availability of funds through the SEPBIL Grant EE0010105, VIEO Equitable E-Mobility Program Rebate.

By checking the terms and conditions box, you (the applicant) agree to the following:

- I understand that VIEO reserves all rights and remedies available under the law to enforce the terms of this agreement.
- I understand that any false statement made in the submitted information may be punishable under Virgin Islands Law, and in accordance with any applicable statute.
- I understand that VIEO reserves the right to modify these terms and conditions and/or terminate the VIEO Equitable E-Mobility Program Rebate program at its sole discretion.
- I understand that the submittal of a rebate application form does not guarantee a rebate.
- I understand I must keep ownership of this vehicle for at least three (3) years.



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Applicant Name, (Last, First, MI)

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Applicant Signature

Date



## VIEO Equitable E-Mobility Rebate Program Application

### This section for VIEO Internal Use Only:

Received Date: \_\_\_\_\_ Received By: \_\_\_\_\_ Rebate Number: \_\_\_\_\_ Rebate Amount: \_\_\_\_\_

Please check off and attach the following to your application:

#### Individual Rebate:

- Completed VIEO Equitable E-Mobility Program Application
- Completed W-9 form
- USVI Government issued ID
- A copy of the executed and signed vehicle purchase agreement/ E-Bike Receipt
- Copy of Electric Vehicle Title or Lien Letter (EV Only)
- USVI Auto Registration (EV Only)
- Signed VIEO Equitable E-Mobility Rebate Terms and Conditions

#### Small Business and Non-Profit Rebates also need:

- Small Business License

### Section 1: Applicant Information

Name

\_\_\_\_\_  
Last First M.I.

Business or Entity Name

(If filing as a Small Business, Non-profit, and Not-for-Profit Organization)

Non-Profit/ Not-for-Profit

Last 4 Digits of SSN or EIN

Email

Physical Address

\_\_\_\_\_  
Street City State Zip Code

Mailing Address

If Different

\_\_\_\_\_  
Street City State Zip Code

Telephone

Alternate Phone

### Section 2: Product Information EV's/ E- Bikes

Place of Purchase

(Dealership)

Address

City/State/Zip

Date of Purchase:

Total Price

\$

#### EV Section

Make

Model

VIN

Year/ Color

Miles

Registration Date

#### E-Bike Section

Make

Model Number

Serial Number

I certify that all information supplied herein is true and correct. I understand that the VIEO reserves the right to inspect items to ensure installation at the above address. Failure to install rebate items at the address listed above will result in repayment or return of rebate funds. **I understand that non-compliance with the rebate program rules and regulations is considered fraudulent and prosecutable, and that payment is contingent on the availability of funds.**

I intend to retain this vehicle for three (3) years immediately after the purchase date.

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_

### Section 3: Questionnaire

Would you have purchased an electric vehicle if this rebate was not offered?  Y  N

Will this be your primary vehicle?  Y  N

What will you do with your old vehicle?  discard  give away  sell  trade-in  continue to use

What was your average gas expenditure monthly? \_\_\_\_\_

What is your average monthly mileage driven? \_\_\_\_\_

Is ther solar installed at your charging location?  Y  N

## Who can apply?

- ◆ This rebate offer applies to all legal residents of the U.S. Virgin Islands as well as Small Business, Non-profits, and Not-for-Profit Organizations.
  - To claim residency, the applicant **MUST** be domiciled (established as your PRIMARY residence) in the Territory.
- ◆ The VIEO will take the following for proof of residency:
  - VI income tax return or USVI government issued identification (driver's license, voter's ID card, passport, or senior citizen ID card).
- ◆ **REBATES ARE NOT AVAILABLE FOR GOVERNMENT PURCHASES.**
- ◆ Applicants may submit a separate application as an individual resident, as well as a Small Business, Non-profit, and Not-for-Profit Organization (excluding dealerships); each **not to exceed a rebate amount of \$5,000.00 on new and used EV's and, \$500.00 for qualifying E-Bikes from approved vendor.**

## How to apply?

- ◆ The VIEO will only accept applications for purchases made on or after the program launch of April 1, 2023.
- ◆ Applications can be obtained from the VIEO offices, online at [energy.vi.gov](http://energy.vi.gov) and Facebook @VirginIslandsEnergyOffice.
- ◆ **Name on the rebate application, IRS W-9 form, USVI registration, title, identification, and copy of the executed and signed vehicle purchase agreement MUST be the same!**
- ◆ COMPLETE ALL INFORMATION including the questionnaire, which is used for data collection in determining future grant opportunities.
- ◆ Submit in person to: Virgin Islands Energy Office
  - ST. CROIX – #2 Estate Carlton, Suite 3, Frederiksted
  - ST. THOMAS – 8000 Nisky Center, 2nd Floor, Suite 208
    - ST. CROIX – [melissa.carter@eo.vi.gov](mailto:melissa.carter@eo.vi.gov)
    - ST. THOMAS – [molissa.brin@eo.vi.gov](mailto:molissa.brin@eo.vi.gov)
- ◆ Apply online <https://energy.vi.gov/electric-vehicles/>

## Qualified electric vehicles

- ◆ The purchase of an approved battery EV through this program must be for your own use, not for re-sale.
- ◆ New Vehicles must:
  - Cost no more than \$65,000.00
- ◆ Used vehicles must:
  - Cost no more than \$40,000.00
  - Have no more than 20,000 miles
  - Not be older than four model years
  - Must have clean title
- ◆ Have a battery capacity of at least 20 kilowatt hours (EV's only).

## Program rules and regulations:

- ◆ **REBATES ARE SUBJECT TO THE AVAILABILITY OF FEDERAL FUNDS. THEREFORE, THIS PROGRAM MAY BE TERMINATED AT ANY TIME WITHIN THE PROGRAM CYCLE.**
- ◆ The VIEO reserves the right to share payment (rebate) information with the VI Bureau of Internal Revenue.
- ◆ Vehicles will need to be physically on site in St. Thomas or St. Croix for VIN verification prior to rebates being completed.
- ◆ The VIEO reserves the right to add, delete or change the program rules at our discretion.

**If you have any questions or need further assistance, please contact us:  
St. Croix at (340) 713-8436 St. Thomas at (340) 714-8436**

**\* Your purchase of an electric vehicle (EV) or fuel cell vehicle (FCV) may qualify for up to an additional \$7,500.00 tax credit, for more information go to <https://www.irs.gov/clean-vehicle-tax-credits> or speak to a tax accountant.**

Thank you for your contribution to reducing fossil fuel dependency and greenhouse gasses in the USVI!

# Request for Taxpayer Identification Number and Certification

**Give Form to the  
requester. Do not  
send to the IRS.**

▶ Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

Print or type. See Specific Instructions on page 3.	<p><b>1</b> Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.</p>	
	<p><b>2</b> Business name/disregarded entity name, if different from above</p>	
	<p><b>3</b> Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.</p> <p> <input type="checkbox"/> Individual/sole proprietor or single-member LLC                     <input type="checkbox"/> C Corporation                     <input type="checkbox"/> S Corporation                     <input type="checkbox"/> Partnership                     <input type="checkbox"/> Trust/estate  <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____  <b>Note:</b> Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is <b>not</b> disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.  <input type="checkbox"/> Other (see instructions) ▶ _____             </p>	<p><b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):</p> <p>Exempt payee code (if any) _____</p> <p>Exemption from FATCA reporting code (if any) _____</p> <p><small>(Applies to accounts maintained outside the U.S.)</small></p>
	<p><b>5</b> Address (number, street, and apt. or suite no.) See instructions.</p>	Requester's name and address (optional)
	<p><b>6</b> City, state, and ZIP code</p>	
	<p><b>7</b> List account number(s) here (optional)</p>	

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>									
-				-					
<b>or</b>									
<b>Employer identification number</b>									
-									

## Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶
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## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

### Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

*If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.*